



## Media Desk: Request to take footage (film or photography) at Eskom power stations

### REQUEST FORM

Please complete the form below and sign the attached terms and conditions.

Documents to be sent to [mediadesk@eskom.co.za](mailto:mediadesk@eskom.co.za) & [nokwethemba.khumalo@eskom.co.za](mailto:nokwethemba.khumalo@eskom.co.za)

#### Part A

Name of primary journalist / member of media	
Name of media house	
Contact number (cell phone)	
Email Address	
Name and designation of representative authorised to sign the agreement	
Description of footage required	
Interviews needed with Eskom leadership or subject matter experts and topic of interview	
Technical requirements	

#### Part B

Names of journalist / camera crew members	Identity / Passport number	Shoe size for safety boots	Special dietary requirements
1.			
2.			
3.			
4.			
5.			

Details of camera equipment including serial numbers	1.
Vehicles to be used to enter site: description and registration number	

## TERMS AND CONDITIONS

Kindly read through and sign the Terms and Conditions below

### Terms

1. Requests to be received two (2) weeks prior to the visit / via an invite from the Eskom Media Desk
2. Permission is granted by the Power Station General Manager (accountable owner of the National Key Point) and subject to the acceptance of the conditions set out below
3. A signed copy of this two page document must please be returned to Eskom no less than four days before the visit in order for the internal team to arrange access, prepare for personal protective equipment etc.

### Conditions

1. Members of the crew may not, under any circumstances, touch or interfere with the power station plant or business operations.
2. All security related installations may not be captured in any footage whatsoever
3. Members of the crew must remain in authorised areas only, and at all times be accompanied by a delegated Eskom employee.
4. All vehicle movement is restricted to the road(s) and within the site speed limit. Vehicles will be permitted to leave the road surface only if permission is specifically granted.
5. Animals and plants are in no way to be disturbed, trampled, harmed or removed.
6. Do not enter the site with any drugs, alcohol, or any weapons.
7. Proper receptacles to be provided for waste material. All refuse generated during the course of the filming to be removed.
8. No fires, of any description, under any circumstances, to be lit.
9. Spot checks may be carried out by Eskom personnel and this permit should be produced on demand.
10. The producer/person in charge of the on-site filming activities will be held responsible for all actions of people working with or under him/her while on site.
11. Entry into the Power Station is entirely at own risk and Eskom Holdings Ltd can in no way be held responsible for any damage/loss/injury/death to journalists or filming personnel or their property
12. Access will be controlled by Eskom personnel, who will remain on site during filming activities.
13. Eskom may request a finished copy of the final product if it deems it fit to do so.
14. All Covid-19 protocols to be adhered to i.e. wearing of masks at all times, social distancing, frequent sanitising and completion of a temperature check and Covid questionnaire prior to entering the power station.



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*I accept and undertake to abide by the terms and conditions set out above:*

Full name	
Company	
Signature	
Date	

*Disclaimer: Generation will do its best to accommodate all visit / shoot related requests, however, we do not guarantee that all visits will be approved or hosted at the original site requested. You will be notified in writing / by phone as soon as your visit request has been processed. All COVID-19 protocols will need to be observed should the visit be approved. Eskom reserves the right to postpone or cancel the visit should conditions necessitate this*